

## Remote vs Office Work (worksheet)

Activity 1

Do you work in an office or from home? Which in your opinion is better?

Activity 2

Remote work or office work? Put the collocations into two groups.

Collocations for classification:

- experience issues with work / personal boundaries*
- excessive commuting*
- touch base with the employer*
- reduce expenses across the board*
- impromptu meetings*
- water-cooler gossip*
- serendipitous encounters*
- foster a more collaborative culture*
- allocate time towards side projects*
- measure performance in terms of output*
- check in consistently*
- well-defined deliverables*
- thrive while working independently*
- evade extensive work commutes*
- casual banter*
- focus without supervision*

### Activity 3

**What do you think? Choose an option and explain.**

- 3/ 10/ 20/ percent of the total workforce, work from home at least half of the time.
- There has been a 55/115/205 percent increase in telecommuting between 2005 - 2015.
- The average telecommuter is 20-30 years old /30-40 years old/ 45 years of age or older.
- In general, telecommuters are more/less educated than non-telecommuters.
- The average annual income of telecommuters is \$4000 per year higher/lower than those who work on-site.
- More/less/the same number of women are telecommuters as men
- Full-time employees are four times more/less likely to have the option to work at home than part-time employees.
- Forty percent more/less employers offered flexible workplace options in 2017 than in 2010.

### Activity 4

**Discuss the questions.**

1. Is remote work common in your industry?
2. Would switching employees to remote work be a smart decision for your employer? Why?
3. How does remote work affect collaboration?
4. How does remote work affect productivity?
5. What kind of people benefit most from remote work?
6. Which jobs are suitable for remote work? Which aren't?
7. How do you think technology will change the way we work in the future?

### Activity 5

Watch the video. <https://www.youtube.com/watch?v=NXWW62f8hF8>

Then together with your partner come up with pros and cons for remote work and office work.

Remote Work 				Office Work 			
For employer		For employee		For employer		For employee	
PROs	CONs	PROs	CONs	PROs	CONs	PROs	CONs

### Activity 6

In 2013 the newly-appointed CEO of the popular website Yahoo, Marissa Mayer famously shut down the company's telecommuting arrangements

Watch the video: <https://www.youtube.com/watch?v=q0cNZZL1PY0>



What were her reasons?

What do you think about this decision? Discuss with your partner.