

Job interview

Activity 1

When was the last time you had a job interview? How did it go?



Activity 2

Match two parts of each phrase

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| 1. to ace | a. a job interview |
| 2. to be a fit | b. an offer |
| 3. to be hired | c. in the organization |
| 4. to make the case | d. thoroughly |
| 5. to sell yourself | e. irons in the fire |
| 6. to stick around | f. of success |
| 7. to lock in | g. benefits and perks |
| 8. to show genuine interest | h. a vigorous job search |
| 9. to negotiate employee | i. skills and experience |
| 10. to research your target company | j. over the other applicants |
| 11. to conduct | k. to the job requirements |
| 12. to have many other | l. to the interviewer |
| 13. to visualize images | m. for getting a job offer |
| 14. to showcase your | n. if you're hired |
| 15. to match your assets | o. for both the job and the company |

Activity 3

Discuss the questions:

- 1) What was your first job interview like?
- 2) How should you dress for a job interview?
- 3) Can you give some examples of interview etiquette?
- 4) What are some do's and don'ts at a job interview?
- 5) What are some typical questions asked at a job interview?

Activity 4

1. Complete each question with the appropriate word from the box.

**evaluate handle culture pen applicable background criticize boss challenging
handle differently employee environment workload**

1. Tell me about something you would have done _____ at your previous job.
2. How do you _____ success?
3. Describe your ideal _____.
4. What type of work _____ do you prefer?
5. How did you fit in with the company _____?
6. Describe how you managed a problem _____.
7. Which parts of your previous job were most/least _____ for you?
8. Describe a time when your _____ was heavy and how you handled it.
9. Tell me about your educational _____.
10. Sell me this _____.
11. Describe a difficult work situation or project and how you _____ it.
12. What _____ experience do you have?
13. What do people most often _____ about you?
14. If you know your boss is wrong about something, how would you _____ it?

2. Put each interview question into the correct category.

Qualifications	Job performance	Management and Teamwork
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3. Choose 5 questions and conduct a mock interview with your partner.

Activity 5

Here are some tricky interview questions. With your partner discuss the best way to answer them.

1. Why all the gaps on your resume?
2. What's your salary requirement?
3. What's the biggest mistake you've ever made at work?
4. Why weren't you promoted in your last job?
5. How does this position compare to others you are applying for?
6. Why do you want to leave your current job?
7. What would you do if you won \$5 million tomorrow?
8. How did you make time for this interview? Where does your boss think you are right now?
9. 'Tell me about a time you disagreed with a company policy'
10. What am I doing wrong as an interviewer?

Activity 6

Watch the video about interview mistakes. What is the candidate doing wrong? How should she act instead?

